# Transcript of Records

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| Sending institution: | Ostfalia University of Applied Sciences |
| Country: | Germany |  |
| Faculty of: | Wählen Sie ein Element aus. | Department of: Klicken Sie hier, um Text einzugeben. |
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|  |  |  |  |  |
| Name of student: | Klicken Sie hier, um Text einzugeben. |  | Sex: | female [ ]  male [ ]  |
| Date of birth: | Klicken Sie hier, um Text einzugeben. |  | Place of birth: | Klicken Sie hier, um Text einzugeben. |
| Enrolment date: | Klicken Sie hier, um Text einzugeben. |  | Enrolment no.: | Klicken Sie hier, um Text einzugeben. |
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| Receiving institution: | Klicken Sie hier, um Text einzugeben. |
| Country: | Klicken Sie hier, um Text einzugeben. |
| Faculty of: | Klicken Sie hier, um Text einzugeben. | Department of: Klicken Sie hier, um Text einzugeben. |

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| **Course unit code****(1)** | **Title of the course unit****(2)** | **Duration of course unit****(3)** | **Ostfalia grade****(4)** | **ECTS-****grade****(5)** | **ECTS-****credits****(6)** |
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**Pending courses**

The student has currently registered for the following courses. The respective ECTS credits will be awarded after passing the exams at the end of the semester.

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| **Course unit code****(1)** | **Title of the course unit****(2)** | **Duration of course unit****(3)** | **Ostfalia grade****(4)** | **ECTS-****grade****(5)** | **ECTS-****credits** **(6)** |
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| Date |  | Signature of International Student Advisor |  | Stamp of institution |

(1) **Course unit code:**

 Refer to the Ostfalia’s ECTS Information Package

(2) **Course unit specifics:**

 English translation of the German course title

(3) **Duration of course unit:**

 1S = 1 semester

2S = 2 semesters

(4) **Description of the institutional grading system:**

Grades range from: excellent (A) (1.0 ; 1.3)

 very good (B) (1.7 ; 2.0)

good (C) (2.3 ; 2.7)

 satisfactory (D) (3.0 ; 3.3)

 sufficient (E) (3.7 ; 4.0)

 fail (F) (5.0)

(5) **ECTS grading scale:**

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| ECTS grade | Definition |
| A | EXCELLENT – outstanding performance with only minor errors |
| B | VERY GOOD – above the average standard but with some errors |
| C | GOOD – generally sound work with a number of notable errors |
| D | SATISFACTORY - fair but with significant shortcomings |
| E | SUFFICIENT – performance meets the minimum criteria |
| FX | FAIL - some more extra work required before the credit can be awarded |
| F | FAIL – considerable further work is required |

(6) **ECTS credits:**

 1 full academic year = 60 credits

 1 semester = 30 credits