

Liebe Studierende, um das Ausfüllen des LA für Sie einfacher zu gestalten, haben wir für Sie eine Vorlage erstellt. In dieser Vorlage werden nicht alle Felder kommentiert, sondern nur diejenigen, die erfahrungsgemäß Probleme bzw. Missverständnisse bereiten könnten.

Bei dem LA handelt es sich um ein Word-Dokument 2010 (docx). Sollten Sie zu Hause kein Microsoft Office 2010 besitzen, dann füllen Sie bitte das Dokument an einem Rechner der Ostfalia aus. Alle Ostfalia Rechner sind mit dieser Software ausgestattet.

Legende:

- Grüne Felder werden von den Studierenden ausgefüllt
- Purpurrote Felder werden vom ISO ausgefüllt bzw. ergänzt
- Rote Felder werden sowohl von dem Paten der Kooperation bzw. dem Auslandsbeauftragten Ihrer Fakultät als auch dem Prüfungsausschussvorsitzenden unterschrieben
- Orangene Felder werden von der Gasthochschule ausgefüllt

LEARNING AGREEMENT FOR STUDIES

SECTION TO BE COMPLETED DURING THE MOBILITY

(NB: This section is only valid together with the previously signed Part 1 of the Learning Agreement "Before Mobility")

Student

Last name (s)	Doe	First name (s)	Jane
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The Sending Institution

Name	Ostfalia University of Applied Science	Faculty	Computer Science/IT
Contact person ¹ name	Christine Storm	Contact person e-mail / phone	ch.storm@ostfalia.de +49 5361 8922 15520

Vorgegebenes Feld – wählen Sie ein Element aus

The Receiving Institution

Name	Coventry University	Faculty	Computer Science
Contact person name	John Doe	Contact person e-mail / phone	john.doe@coventry.uk +44 111 1111 111

Tragen Sie den Namen der Fakultät an der Gasthochschule ein.

NOTE:

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SECTION TO BE COMPLETED DURING THE MOBILITY
CHANGES TO THE ORIGINAL LEARNING AGREEMENT
I. EXCEPTIONAL CHANGES TO THE PROPOSED MOBILITY PROGRAMME
Table A2:

Exceptional changes to Table A. To be approved by e-mail or signature by the student, the responsible person in the Sending Institution and the responsible person in the Receiving Institution.

Component ² code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Status of the component	Reason for change ³ [if applicable]	Number of ECTS credits
15121	Introduction to Data Structures	Deleted	A1) Previously selected educational component is not available at receiving institution	-
15122	Algorithms and Data Structures	Added	B1) Substituting a deleted component	6
12123	Intercultural Communication	Added	B3) Other (please specify) Professional interest in the subject	4
15319	Cloud Computing	Retained	-	6
				Tot: 16

Table B2:

Exceptional changes to Table B - if applicable. To be approved by e-mail or signature by the student and the responsible person in the Sending Institution.

Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Semester [autumn / spring]	Number of ECTS credits to be recognised by the Sending Institution
2032	Algorithmen und Datenstrukturen	Spring	6
			Total: 6

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II. COMMITMENT OF THE THREE PARTIES

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the proposed amendments to the mobility programme

The Receiving Institution confirms that the educational components listed in **Table A2** are in line with its course catalogue and should be available to the student.

The Sending Institution commits to recognise all the credits gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in **Table B2**.

Any exceptions to this rule are documented in in **Annex 2** of this Learning Agreement and agreed by all parties.

Ihnen sollte das von allen Seiten unterschriebene geänderte Learning Agreement (Teil 1 und Teil 2) kurz nach Studienbeginn an der Gasthochschule (Richtwert innerhalb von 7 Wochen) vorliegen.

The student

Student's signature: *Jane Doe*

Date: 15.03.16

The sending institution

Academic contact's signature: *Erika Musterfrau*

Date: 16.03.16

Examinations board chairman' signature: *Max Mustermann*

Date: 17.03.14

The receiving institution

Responsible person's signature: *David Begood*

Date: 03.05.16

NOTE:

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ANNEX 1: EXCEPTIONS TO THE RECOGNITION OF THE PROPOSED STUDY PROGRAM

The Ostfalia encourages students to broaden their horizons by attending extra curricula courses. However, due to the rules of the study regulations, these courses cannot be recognized officially in the student's study program. The following table contains the courses that the student is allowed to attend at the receiving institution but will not be recognized in the student's study program upon completion.

Component ⁴ code (if any)	Component title (as indicated in the course catalogue) at the receiving institution	Justification for non-recognition
15319	Cloud Computing	The student does not want to recognize the course

Sollten Sie an der Gasthochschule Kurse besuchen, die an der Ostfalia nicht angerechnet werden können – sei es weil Sie scheinfrei ins Ausland gehen, sei es weil Sie Kurse besuchen möchten, die Sie weiterbilden, jedoch thematisch/fachlich in Ihrer Studienordnung nicht vorgesehen sind – müssen Sie hier die Kurse eintragen und einen Grund für die nicht Anrechnung eingeben.

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ANNEX 2: END NOTES

¹ **Contact person:** a person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or will work at the international relations office or equivalent body within the institution.

² An "**educational component**" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

³ **Reasons for exceptional changes to study programme abroad (choose an item number from the table below):**

<i>Reasons for deleting a component</i>	<i>Reason for adding a component</i>
1. Previously selected educational component is not available at the Receiving Institution	5. Substituting a deleted component
2. Component is in a different language than previously specified in the course catalogue	6. Extending the mobility period
3. Timetable conflict	7. Other (please specify)
4. Other (please specify)	

⁴ An "**educational component**" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

NOTE:

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